



# Barsham Parish Council

## Meeting Minutes

Monday 20 November 2023, 7.30pm

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Parish Councillors present: Andrew Ross (Chairman), Stuart Laws (Vice Chairman), Grace Howlett, Jimmy Goodley, Frank Chapman and Tom FitzPatrick (District Councillor). Also in attendance: Jodie Bond (Parish Clerk). There were no members of the public present.

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**1. Welcome and receive apologies for absence**

The Chairman opened the meeting and welcomed those present.

Apologies were no apologies received.

**2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

There were none.

**3. To approve the minutes of meeting held on 18 September 2023**

The minutes were approved without amendment and signed by the Chairman as a correct record.

**4. To report progress on items not on the agenda from the last meeting**

The bid application for the SAM2 will be submitted to the NCC PPS by the cut-off date in December.

**5. To receive reports from NCC & NNDC Councillors, if in attendance**

NNDC Cllr Tom Fitzpatrick reported on matters including grants available from the Sustainable Communities Fund and the Cromer Rocket Building and its possible refurbishment work.

**6. Open forum for Public Participation: an opportunity to hear from members of the public**

There were none.

**7. Open spaces**

**7.1 Receive update on defibrillator**

The payment has been sent and delivery should be any day. Once delivered the installation will be arranged for the external wall of the village hall.

Clerk noted that the Walsingham Estate had been in touch with an update on their decision to grant some funding towards the defibrillator, however as this has now been successfully funded the Estate may consider a contribution towards some new play equipment.

**7.2 Receive update on play area**

Cllr Goodley has met with some play equipment providers and presented some quotations for consideration. Following discussion, it was agreed to accept the quotation from Sovereign for a new

play/slide tower, swing set and roundabout for £46,174.58. This equipment has been selected with access or disabilities being considered. Proposed by Cllr Goodley, seconded by Cllr Laws, ALL AGREED. Clerk to submit a grant application to NNDC Sustainable Communities Fund, the Walsingham Estate and The National Lottery Fund. Thanks were given to Cllr Goodley for his help with this project.

## **8. Planning Matters**

8.1 To receive results of applications

There were none.

8.2 To receive and consider new applications

There were none.

## **9. Financial Matters**

9.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and the payments list (below)

### Payments

CHT	Defibrillator	£3,340.80
Clerk	Salary (Sep-Oct)	£267.10
Hempton PC	Clerk Expenses	£15.24
HMRC	PAYE	£4.40
Barry & Shaun	Grass Cutting	£144.00
David Bracey	Play Area Inspection	£120.00
NNDC	Election Fees	£20.47
NNDC	Bin Emptying	£44.46

### Receipts

NNDC	Precept (2 <sup>nd</sup> Instalment)	£1603.00
NNDC	Textile Bank Credit	£9.20
Various	Allotment Rent	£60.00

## **10. To receive and consider Correspondence**

Clerk circulated a parishioner email regarding flooding – they were directed to NCC highways.

## **11. To review and approve the Co-option Policy**

Following review, the Council RESOLVED to approve the Co-option Policy presented by the Clerk.

## **12. To acknowledge national pay scale increase to Clerks salary**

Following the announcement of the agreed national pay scale from NALC (Norfolk Association of Local Councils) the Council RESOLVED to approve the proposed increase to the Clerks salary, to be back dated to 1<sup>st</sup> April 2023.

## **13. Receive items for next agenda and note the date of the next meeting**

DRAFT until agreed at next meeting

The next Parish Council meeting will be held on Monday 15 January 2023.

The Chairman thanked everyone for attending and closed the meeting at 8.23pm.

Signed by Chairman: ..... Date: .....