

Barsham & Houghton Village Hall Committee

Meeting Minutes

Monday 15th July 2024

Those present: Andrew Ross, Grace Howlett, Frank Chapman, Margaret Hulme and Jodie Bond. There were no members of the public.

1. Welcome by the Chairman and consider any apologies for absence

The Chairman welcomed all those present. Apologies received from Jimmy Goodley Apologies accepted.

2. To co-opt a new member to take on the role of treasurer and secretary

Following a members vote; Maragret Hulme was co-opted onto the Committee and has assumed the role of Treasurer and Secretary/Bookings Clerk Jodie Bond will be stepping down as Secretary/ Bookings Clerk following this meeting and Grace Howlett will be stepping down as Treasurer, but remining as a Trustee. Proposed by Frank Chapman, seconded by Grace Howlett.

3. To approve minutes of meeting held on the 22 May

The minutes were signed by the chairman, on behalf of the committee, as a correct record.

4. Receive report from the Treasurer & discuss financial matters

The outgoing Treasurer reported that there is £22560.48 in the bank with a gas bill due to be paid soon. An electrician fitted new lamps on the ceiling lamps (costing £620) and emergency lights (costing £168). It was advised that the electrical testing was 6 years out of date. The old fittings have been left temporarily behind the shed and will be disposed of in a skip. All Agreed. The boiler needs to be serviced at the end of July and the usual contractor is booked up, so Grace has requested Kings & Barnhams to carry out an electrical test and service, which should be done every 3 years. All agreed. The gutter and down pipe is still awaiting to be cleared. Enquiries will be made. £10,000 will be invested in a savings account, however Lloyds will not allow a debit card to be set up due to dual signatories being needed. Update to follow.

5. Village hall bookings & events

The polling day took place on 4th July.

The smell that was reported was confirmed by the gas man as a chemical smell due to the cleaning products all being shut it a concealed storeroom. If a window is left a jar while the hall is in use this would help. This has been communicated to Amy,

6. Consider any correspondence

There was none.

7. AOB

There were none.

With there being no further business, the Chairman closed the meeting at 7.31 pm.

Signed:.....Date: