

Barsham & Houghton Village Hall Committee

Annual General Meeting Minutes

Wednesday 22 May 2024

Those present: Andrew Ross, Grace Howlett, Jimmy Goodley, Jodie Bond and 1 member of the public.

1. **Welcome by the Chairman and consider any apologies for absence**

The Chairman welcomed all those present.

Apologies received from Stuart Laws as he has now resigned from the Committee. Thanks given to Mr Laws for his support over the years.

2. **To elect a Chairman**

Andrew Ross was nominated by members' present, and it was agreed to elect Andrew Ross to serve as Chairman for the coming twelve months. Proposed by James Goodley, seconded by Grace Howlett.

3. **To appoint a Treasurer**

Grace Howlett was nominated by members' present and it was agreed to elect Grace Howlett to serve as Treasurer for the coming twelve months. Proposed by James Goodley, seconded by Andrew Ross.

4. **To appoint a Secretary**

Jodie Bond was nominated by members' present and it was agreed to elect Jodie Bond to serve as Secretary for the coming twelve months. Proposed by Andrew Ross, seconded by James Goodley.

5. **To approve minutes of meeting held on the 18 March**

The minutes were signed by the chairman, on behalf of the committee, as a correct record.

6. **Receive report from the Treasurer & discuss financial matters**

The electricity contract is up for renewal in September, a 3 year contract will reduce the costs. All agreed to get a quote for the 3 yr long contract. The gas has been ordered. The Serco collection day has been changed. Members agreed to remain with the current insurance broker and it was agreed to invest £10,000 of reserves into a bank account to benefit from a 2 or 3 % interest rate.

Members reconfirmed the grant of £1000 to the Parish Council towards the SAM2.

The guttering at the hall is not well supported and rainwater is pouring down the wall. It is not clear where it is coming from, but it is running down the outside of the downpipe, even when it wasn't raining... Its likely to be the runoff from the roof. Mr Ross agreed to investigate and hopefully clear the down pipe if its blocked. The 1st Academy of Dance reported that when the heating is put on there is a bad smell in the hall, Grace will arrange for the gas man to investigate in case it is gas fumes. All agreed.

7. **Village hall bookings & events**

We anticipate notification from NNDC for the use of the Hall all day on 4th July for polling day.

8. Consider any correspondence

There were none.

9. AOB

It was agreed that co-option item will be included on the next agenda and an electrician will be asked to check the cause of the fluctuations in electricity and quote to replace the bulbs.

With there being no further business, the Chairman closed the meeting at 7.38pm.

Signed:.....Date: